**Security Deposit Agreement**

Received from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , paid \_\_\_\_\_\_\_\_\_ **Dollars ($ .00)**

on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The total required security deposit of **$\_\_\_\_\_\_\_\_\_\_.00 with the balance of $ \_\_\_\_\_\_\_\_\_\_.00 payable**

**on or before \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

This deposit will be held for **Apartment # \_\_\_\_\_\_\_\_\_\_\_\_located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** .

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| --- | --- | --- |
| Management agrees that, subject to the conditions listed below, this security deposit will be returned in full.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Manager’s Signature Date |  | Undersigned agrees that this security deposit may not be applied to rent at any time. Tenant’s’ Signature Date Tenant’s’ Signature Date Tenant’s’ Signature Date |

Release of the security deposit is subject to the following provisions.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Full term of lease has expired ( month lease) |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 2. A FULL**30** DAY **WRITTEN** NOTICE of intent to vacate must be given **BEFORE** move out. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 3. No damage to property beyond normal wear and tear. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 4. Entire apartment, including appliances, bathrooms, closets, cabinets, baseboards, windows, carpets, hard floors, light globes, vent hoods, A/C vents, furnace closet, water heater closet, window sills, inside windows and switch plate covers are **cleaned thoroughly**. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 5. No unpaid charges such as rent, late fees or others. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6. Return All keys. Keys not returned will be billed at $35.00 each. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 7. All trash, furniture, personal items, etc., must be removed. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 8. Forwarding address left with Management. Refunds will not find you without an address. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 9. This deposit is not refundable should you decide not to rent the property. |  |  |  |  |  |  |